



GOVERNOR'S OFFICE OF
AGRICULTURAL POLICY

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Internship Description – Summer 2018

Deadline for Submission: January 5, 2018

Who We Are

The Governor's Office of Agricultural Policy provides grants, incentives and low interest loans to help farmers and agribusinesses innovate and grow. The Governor's Office of Agricultural Policy (GOAP) was established in 1998 to provide a direct link between the Governor of the Commonwealth and one of Kentucky's most important industries, agriculture. The Kentucky Agricultural Development Board (KADB) and the Kentucky Agricultural Finance Corporation (KAFC) Board are administered by the GOAP.

Description

This internship is designed for a currently enrolled college student who is interested in pursuing a career in agriculture. An intern for the GOAP will gain valuable field and office experience. They will be exposed to multiple facets of Kentucky's agricultural industry; including participation in state, regional and local events, attendance at meetings related to GOAP, evaluation of potential proposals, coordination and presentation of success stories, the opportunity to learn from all GOAP staff and experience working for a government agency.

The intern will be considered a staff member and tasked with meaningful work. The internship will allow for personal and professional growth. The internship will run from May – August of 2018, dependent on the intern's school schedule. This is a full-time paid position (with the option to receive college credit), and travel will be required.

Responsibilities will include but are not limited to:

- The primary focus of this internship will be to research, develop and promote success stories highlighting programs and projects funded by the Kentucky Agricultural Development Board and the Kentucky Agricultural Finance Corporation. In this role, the intern will establish contacts and schedule/perform interviews, photograph, write/edit stories. These success stories are used as promotional material for the office, and will be featured in the annual report.
- Work with the internship coordinator to develop a long term and weekly schedule.
- Travel with the GOAP Executive Director and Deputy Executive Director, and other staff, to attend agricultural events/meetings such as county agricultural development councils, legislative oversight committee, project site visits, etc.
- Help facilitate GOAP, KADB and KAFC meetings.
- Perform administrative tasks to assist with day-to-day office operations.
- Other duties as assigned.



**GOVERNOR'S OFFICE OF AGRICULTURAL POLICY
INTERNSHIP APPLICATION
Summer 2018**

**GOVERNOR'S OFFICE OF
AGRICULTURAL POLICY**

Applicant Information		
Name (First, Middle, Last):		
Address:		Apt/Unit:
City:	State:	Zip:
Email:	Phone:	Cell:

Academic Background	
College or University Currently Attending:	
Current Classification: Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/>	Cumulative GPA:
Major(s):	
Minor(s):	
Other Colleges or Universities attended:	
List awards, honors, certificates or recognitions received:	
List extracurricular activities, volunteer activities, involvement in community or professional organizations, etc.:	

Further Information
What prompted you to apply to this internship? What relevant skills and experience do you have?

What do you hope to gain from this internship experience?

What are your personal and professional goals?

What do you see as a prominent issue in Kentucky agriculture, and why?

To this application, please attach:

- A complete college transcript (does not have to be an official transcript).
- A resume.

Deadline for completed applications is Friday, January 5, 2018.

Please submit completed application and required documents to Hannah Forte by mail or e-mail.

Governor's Office of Agricultural Policy
404 Ann Street
Frankfort, KY 40601
C/O Hannah Forte

Hannah.forte@ky.gov

If you have questions, please call Hannah Forte at 502-782-1757.