

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the November 16, 2018 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Governor's Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Business Meeting
Franklin County Extension Office
101 Lakeview Court
Frankfort, KY 40601**

Call to Order

Keith Rogers, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:06 a.m. (EST).

Roll Call

The following members were present: Keith Rogers, presiding, (designee for Commissioner Quarles), Dean Nancy Cox, Dr. Kirk Pomper (designee for Dr. M. Christopher Brown II., President), Sarah Butler, Mark Barker, Bobby Foree, Pat Henderson, Stewart Hughes, Wayne Hunt, Dr. Gordon Jones, Jim Mahan, Katie Moyer and Al Pedigo.

Members absent: Governor Bevin, Fritz Giesecke and Richard Warner.

Notification of Media

Mr. Rogers received verification from Marielle McElmurray, Public Affairs Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Mr. Rogers welcomed everyone to the meeting.

Mr. Rogers provided an update on activities at KDA since the last board meeting.

Mr. Rogers explained that Commissioner Quarles is in New Orleans for a meeting.

Mr. Rogers gave an update on the Hunger Initiative they are working on with Farm Credit.

Mr. Rogers stated that John McCauley is in Arkansas with the Secretary of the Kentucky Cabinet for Economic Development Terry Gill and Deputy Secretary Vivek Sarin to meet with Tyson.

Approval of Minutes

Mr. Rogers entertained a motion to approve the minutes of the October 12, 2018 board meeting.

Mr. Hunt moved to approve the minutes, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

Executive Director's Report

Mr. Rogers yielded the floor to Warren Beeler, Executive Director, to report to the board.

Mr. Beeler yielded the floor to Dr. Chad Lee, Executive Director of the UK Grain and Forage Center of Excellence, to update the board on the progress of the expansion.

Mr. Beeler yielded the floor to Dave Embry, Edmonson County Agricultural and Natural Resource Extension Agent, to report to the board.

Mr. Beeler updated the board on his activities since the last board meeting.

Mr. Beeler updated the board on the North American International Livestock Exposition.

Deputy Executive Director's Report

Mr. Rogers yielded the floor to Bill McCloskey, GOAP Deputy Executive Director, to report to the board.

Mr. McCloskey directed the board's attention to the update packet.

Mr. McCloskey mentioned the Kentucky Horticulture Council recommendation.

Mr. McCloskey addressed the minutes from the Kentucky Agricultural Finance Corporation guidelines committee.

Mr. McCloskey directed the board's attention to the Kentucky Broadcasters Association Public Education Partnership report (*on file*).

Mr. McCloskey addressed the State Pool Tobacco Funds as of November 7, 2018 (*on file*).

Mr. McCloskey directed the board's attention to the county account balances report as of October 23, 2018 (*on file*).

Mr. McCloskey discussed the KADB cash flow as of October 31, 2018 (*on file*).

Mr. McCloskey reviewed the Kentucky Agricultural Finance Corporation (KAFC) Statement of Financial Position (*on file*) as of October 31, 2018.

Mr. Hughes moved to accept the KAFC Financial Report; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Presentations

Mr. Rogers yielded the floor to Aleta Botts, Executive Director of the Kentucky Center for Agricultural and Rural Development to present to the board.

Memo Action Items

Mr. Rogers called on Sandra Gardner, Steve Doan and Joe Montgomery to present the following memo action items:

Ms. Gardner presented a memorandum (*on file*) regarding the final authorization of the 2019 KADB Policy and Guideline Revisions.

2019 Dead Animal Removal

Mr. Foree moved to approve the guideline revision, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

2019 Next Generation Farmer

Mr. Foree asked to add "most recent" to the schedule F Submission requirement.

Mr. Mahan moved to approve the guideline revisions, with Mr. Foree's change; Mr. Hughes seconded the motion.

VOTE: Motion Passed; Unanimous.

2019 Shared-Use Equipment

Dr. Jones moved to approve the guideline revisions, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

2019 Youth Agricultural Incentive Program

Mr. Henderson asked that language clarifying the administrator's ability to pro-rate any remaining funds at the end of the program be added.

Mr. Pedigo moved to approve the guideline revisions with Mr. Henderson's changes; Mr. Hughes seconded the motion.

VOTE: Motion Passed; Unanimous.

2019 County Agricultural Investment Program (CAIP)

Mr. Foree requested changing "greater" to "lesser" related to site visits.

After discussion, the board collectively decided the administrator's and household would not be eligible to apply for CAIP funds beginning in 2020.

Ms. Moyer moved to approve the guideline revisions, with the aforementioned changes; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

2019 CAIP Investment areas

It was clarified that third-party farm certification should be included in the value-added section of Value-Added and Marketing.

Mr. Hunt moved to approve the guideline revisions; Mr. Henderson seconded the motion.

VOTE: Motion Passed; Unanimous.

2019 Project Guidelines Community Gardens and Farmers Markets

Mr. Pedigo moved to reauthorize both Community Gardens and Farmers Market guidelines with no changes, as presented; Mr. Hughes seconded the motion.

VOTE: Motion Passed; Unanimous.

Demonstration Farms

Mr. Hunt moved to approve the staff recommendation to rescind the program; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Discussion Items

Mr. Rogers took an up/down vote on the two discussion items presented.

1. Exclude scoring committee members from applying for CAIP – Passed.
2. Add herbicides as an eligible cost share item. – Failed.

Mr. Rogers called a 30 minute recess for lunch.

A2017-0104 **City of Mt. Sterling**

Mr. Doan presented a memorandum (*on file*) on the above referenced project regarding a request for additional funding and a budget amendment. The recipient is requesting an additional \$10,000 in Montgomery County funds and \$27,030 in additional State funds.

The White Application Review Committee recommends amending the budget to include an additional \$10,000 in Montgomery County Agricultural Development Funds and an additional \$27,030, in State funds.

Mr. Foree moved to approve the committee recommendation; Mr. Mahan seconded the motion.

VOTE: Motion Passed; Unanimous.

A2017-0181 **Kentucky Nutrition Services, Inc.**

Mr. Montgomery presented a memorandum (*on file*) on the above referenced project regarding a request for additional funding and a time extension. The recipient is requesting an additional \$155,000 to finish the project due to cost overruns.

The Blue Application Review Committee recommends funding the request at \$55,000 with a 3 month extension until February 17, 2019 at a loan to value ratio at no more than 85%.

Mr. Hunt moved to approve the recipient request; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2018-0195 **LaRue County Board of Education**

Mr. Doan presented a memorandum (*on file*) on the above referenced project regarding a request to amend the budget.

Staff Recommends approval.

Mr. Henderson moved to approve the staff recommendation; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

Joint KADB/KAFC **Joint Hemp Committee**

Mr. Doan presented a recommendation (*on file*) contacting a recommendation from the Joint Committee on Hemp to pend any Hemp applications until the Farm Bill passes. Upon passage, the Committee shall meet again to assess the regulatory environment surrounding hemp.

The Committee further recommends the Board fund projects where Kentucky hemp producers have an ownership interest in the entity requesting funds, and only approve loans on a participation basis.

Mr. Henderson moved to approve the recommendation; Mr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

Recipient Review Committee Reports

Mr. Rogers called on Dr. Kirk Pomper to deliver the Kentucky Horticulture Council (KHC) Recipient Review Committee Report. *(See Appendix D for Committee minutes.)*

Mr. Mahan moved to accept the recipient review report; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

Mr. Rogers called on Pat Henderson to deliver the Kentucky Department of Agriculture (KDA) Recipient Review Committee Report. *(See Appendix E for Committee minutes.)*

Mr. Henderson moved to approve the recipient request; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

New Business

New Applications for Referral¹

Mr. Rogers called on Mr. McCloskey to present new applications for referral.

Mr. McCloskey referenced three (3) new applications for referral.

Mr. Hughes moved to refer the submitted applications to the appropriate committees; Mr. Mahan seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval²

Mr. Rogers called on Mr. McCloskey to present programs recommended for approval.

Mr. McCloskey referenced five (5) County Agricultural Investment Program (CAIP) applications requesting county funds totaling \$785,585; One (1) Next Generation Beginning Farmer requesting county funds totaling \$40,000; Three (3) Youth Ag Incentives Program requesting county funds totaling \$71,000. The total program funding requested was \$896,585.

Mr. Mahan moved to approve the program recommendations, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments³

Mr. Rogers called on Mr. McCloskey to present requested program amendments.

Mr. McCloskey referenced one (1) requested program amendment seeking additional county funds totaling \$21,052.

¹ A detailed list of New Applications for Referral is attached as Appendix A.

² A detailed list of applications funded under the listed programs is attached as Appendix B.

³ A detailed list of program amendments is attached as Appendix C.

Mr. Foree moved to approve the program amendments as presented; Dr. Pomper seconded the motion.

VOTE: Motion Passed; Unanimous.

On-Farm Energy Incentives Program

Ms. Osterman presented a memorandum (*on file*) on the above referenced requests, regarding funds request for three (3) applicants.

A2018-0197 J&D Breeder Farm
Requesting \$9,001 in State funds.

A2018-0202 Darrell Loy Dairy
Requesting \$8,700 in State funds

A2018-0209 Keith D. Howell
Requesting \$8,494 in State funds

Mr. Pedigo moved to approve the requests, totaling \$26,195 in State funds; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Project Recommendations for Funding

Mr. Rogers called on Marielle McElmurray, Joe Montgomery and Biff Baker to present the following recommendations for funding:

A2018-0189 Kentucky Horticulture Council, Inc.

Ms. McElmurray referenced the above application from the Kentucky Horticulture Council, Inc., requesting up to \$1,173,250 in State funds over the next two years.

The Blue Application Review Committee recommended funding the request for the reduced amount of \$1,086,723 in State funds, subject to terms and conditions.

Mr. Mahan moved to approve the committee recommendation; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

A2018-0204 Breckinridge County Fair, Inc.

Mr. Montgomery referenced the above application from the Breckinridge County Fair, Inc., requesting up to \$14,525 in Breckinridge County funds for agricultural building improvements at the Breckinridge County Fairgrounds.

The Blue Application Review Committee recommended funding the request for \$14,525 in Breckinridge County funds, subject to terms and conditions.

Mr. Hughes moved to approve the committee recommendation; Dean Cox seconded the motion.

VOTE: Motion Passed; Mr. Henderson abstained.

A2018-0208 Western Kentucky University

Mr. Baker referenced the above application, from the Western Kentucky University requesting up to \$63,753 in State funds to complete an instrumentation upgrade to the Kentucky Mesonet.

The Blue Application Review Committee recommended no funding for the request for State funds, but funding up to \$63,753 in County funds, with 6 months from the time of the legal agreement to have county commitments in place.

Mr. Hunt moved to approve the committee recommendation; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2018-0210 The Milkhouse Creamery, LLC

Mr. Montgomery referenced the above application from The Milkhouse Creamery, LLC, requesting up to \$162,500 in State funds and \$50,000 in multiple County funds to construct the creamery and purchase equipment to establish a commercial kitchen in Campbellsburg, KY.

The Blue Application Review Committee recommended funding the request for up to \$50,000 of the total budget in only county funds subject to terms and conditions. The Committee recommends no State funds be granted.

Dr. Jones moved to approve the committee recommendation; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

Project Recommendations for No Funding

Mr. Rogers called on Mr. Baker and Mr. Montgomery to present the following recommendation for no funding.

A2017-0140 JSW Chop Shop, Inc.

Mr. Baker referenced the above application from JSW Chop Shop, requesting \$502,000 in State funds to undergo equipment upgrades in its processing facility to improve safety, cleanliness and processing efficiencies.

The White Application Review Committee recommended not funding this project due to failure of the applicant to provide a source of funding for operating capital to keep the business solvent.

Mr. Hunt moved to approve the Committee's recommendation; Mr. Hughes seconded the motion.

VOTE: Motion Passed: Unanimous.

The Board recommended the project be referred back to the White Application Review Committee to consider the possibility of pursuing a third-party audit of the business in order to obtain the necessary information. The White Application Review Committee will meet again in December to take up this issue. Staff will be in contact with the applicant prior to the December meeting.

Mr. Henderson moved to approve the board recommendation; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2017-0198 Kentucky FFA Foundation, Inc.

Mr. Baker referenced the above application from Kentucky FFA Foundation, Inc., requesting \$165,000 in State funds to hire two Agricultural Education Area Program Specialists for a period of three years.

The Blue Application Review Committee recommended not funding this project due to limited producer impact and the applicant has the financial ability to fund the project itself.

Dr. Jones moved to approve the committee recommendation; Mr. Hughes seconded the motion.

VOTE: Motion Passed; Unanimous.

Appendix A: New Applications for Referral

APP #	APPLICANT	COUNTY
A2018-0204	Breckinridge County Fair Inc. <i>Agricultural Building Improvements</i>	Breckinridge
A2018-0208	Western Kentucky University <i>Kentucky Mesonet Upgrades</i>	Warren
A2018-0210	The Milkhouse Creamery, LLC <i>New Creamery Facility</i>	Henry

Appendix B: Programs Recommended for Approval

CAIP

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2018-0217	Fleming County Conservation District	Fleming	\$189,296.00
A2018-0219	Northern Kentucky Cattle Association, Inc.	Boone	\$89,758.00
A2018-0220	Todd County Conservation District	Todd	\$230,000.00
A2018-0224	Pendleton County Agricultural Diversification Association, Inc.	Pendleton	\$170,438.00
A2018-0226	Carter County Agriculture Advancement Council	Carter	\$106,093.00
			\$785,585.00

Next Generation Beginning Farmer

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2018-0216	Fleming County Conservation District	Fleming	\$40,000.00
			\$40,000.00

Youth Ag Incentives Program

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2018-0215	Fleming County Conservation District	Fleming	\$25,000.00
A2018-0221	Buffalo Trace Area Development District	Mason	\$21,000.00
A2018-0223	Clark County Soil Conservation	Clark	\$25,000.00
			\$71,000.00

Total County Funds Recommended for Approval in Programs: **\$896,585.00**

Appendix C: Requested Program Amendments

App #	A2018-0224
Applicant Name	Buffalo Trace Area Development District, Inc.
Original Amount Approved	\$200,000
Execution Date	08/31/2018
Requested Change	<p>The applicant requests an <u>additional</u> \$21,052 in Mason County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$221,052.</p>

Recommend Approval

Appendix D: KY Horticulture Council Recipient Review Committee Meeting Minutes



Meeting Date:	Nov. 15, 2018
Meeting Location:	Governor’s Office of Agricultural Policy, 404 Ann Street, Frankfort, KY
Committee Chair:	Dr. Kirk Pomper
Attendees:	Dr. Kirk Pomper, Bobby Foree, Joe Montgomery, Steve Doan, Renee Laurent, Cindy Finneseth, Marielle McElmurray
Minutes Issued By:	Marielle McElmurray
Meeting Call to Order:	10:00 a.m.
Meeting Adjourned:	11:20 a.m.
<p>I. Benchmarks, Goals & Objectives – Progress Update</p> <p>a. Dr. Finneseth updated the committee on the progress of the project categories:</p> <ul style="list-style-type: none"> i. On-Farm Water Demonstrations & Consultation <ul style="list-style-type: none"> 1. Goal (Site Visits/Face-to-Face Contacts): 500, Actual: 280 2. Goal (Other Contacts): 495, Actual: 1681 3. Goal (Programs/Presentations): 50, Actual: 55 4. Goal (Articles): 40+, Actual: 56 5. 109,154 online views of web-based resources ii. Development & Evaluation of Production and Marketing Systems <ul style="list-style-type: none"> 1. Goal (Projects): 30, Actual: 30 iii. Horticulture Market Research, Analysis and Marketing Education <ul style="list-style-type: none"> 1. Goal (Educational meeting programs/presentations): 15, Actual: 299 iv. Sustainable Market Access & Demand for Horticultural Products, Food Safety (GAPs Audit) Cost-Share Program <ul style="list-style-type: none"> 1. Goal (Growers successfully completing 3rd party audit): 10, Actual: 14 2. 23 Comprehensive farm food safety plans, 71 on-farm visits with 39 farmers in 26 counties 3. Goal (Cost-share program participation): 15, Actual: 17 (9 completed) v. KHC Operations Focus Areas: Protected Ag and Food Safety <ul style="list-style-type: none"> 1. 8 site visits/ face-to-face contacts 2. 627 other contacts 3. 11 programs/presentations 4. 1 article 5. 2 board meetings 6. Obtained PSA training credentials from FSMA PSR; KHC featured in two podcasts; displayed at state fair; launched website, Facebook and twitter accounts; HortBiz Quiz and Grower-Buyer Meet Up 	

Appendix D: KY Horticulture Council Recipient Review Committee Meeting Minutes



II. Discussion

- a. Dr. Pomper clarified that the cost-share program is 75/25 for up to \$1,250
- b. Dr. Finneseth provided an update on the Grower-Buyer Meet Up event held at KSU in November with over 140 producers and buyers in attendance
- c. GOAP staff clarified confidentiality standards in reporting for KHC RRC
- d. Dr. Finneseth mentioned news discussion with KDDC regarding transitioning into horticultural production from traditional dairy farming.
- e. Dr. Finneseth provided an update regarding funding the Kentucky Research Initiative.
- f. Dr. Finneseth stated KHC will be at the Kentucky Fruit & Vegetable Conference in January and hopes to have a board meeting in conjunction of the conference.

III. There being no further business, the meeting was adjourned.

IV. Next Meeting – Thursday, March 14, 2019 at 10 a.m.

Appendix E: KDA Recipient Review Committee Minutes



Meeting Date:	November 15, 2018
Meeting Location:	GOAP
Meeting Chair:	Pat Henderson
Attendees:	Members: Pat Henderson, Sarah Butler, Katie Moyer (by phone) KDA Staff: Melanie Blandford, Chad Smith, Tyler Madison GOAP Staff: Biff Baker, Steve Doan, Sandy Gardner, Renee Laurent
Minutes Issued By:	Biff Baker
Meeting Call to Order:	2:00 PM
Meeting Adjourned:	4:15 PM

Agenda Items:

1. A2016-0210 Grant (Budget)
 - a. Reviewed the various budget categories. All are in line with expectations.
 - b. The members asked that future entries in the Branding & Advertising category show \$0 under the match section, as this category does not have a verifiable way to show match.
2. A2016-0210 Grant (Benchmarks)
 - a. POP- 53 grantees were reimbursed during this reporting period.
 - b. Branding & Advertising- KDA staff reviewed the numerous functions that were sponsored during this period.
 - c. Buy Local- Enrollment is up 14% since last reporting period (138 to 158).
 - d. Retail Program- KDA continued to work with Kroger, Walmart, Fresh Thyme, and Fishmarket, among others. A new partnership with Target was initiated.
 - e. LAND- Five regional LAND meetings were scheduled throughout the state. They have been held in Boone Co., London, Cave City, Murray, and Shelbyville. The meeting held in Shelbyville in September will be in the next reporting period.
 - f. Farm-to-Fork- As of August 31, organizations from 34 counties have been approved for 43 community projects. KDA intends to review its application process to see if more events could be funded or if communities could fund more than three events.
3. Other:
 - a. Melanie Blandford advised that the Kentucky Proud Advisory Council will meet on December 6 at 10:00 AM in the boardroom of the State Vet's office.
 - b. The next meeting of the RRC will be on March 14, 2019 at 2:00 PM at GOAP.
 - c. There being no further business, the meeting was adjourned.

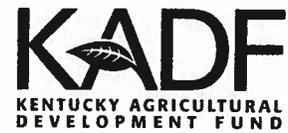
Appendix F: KBN Recipient Review Committee Meeting Minutes



Meeting Date:	11/16/18
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Stewart Hughes
Attendees:	Committee: Stewart Hughes, Al Pedigo, Jim Mahan GOAP Staff: Stefanie Osterman, Bill McCloskey KBN Staff: Becky Thompson, Dave Maples UK Staff: Les Anderson, Chris Teutsch
Minutes Issued By:	Stefanie Osterman
Meeting Call to Order:	8:00
Meeting Adjourned:	9:00

Agenda Items:
<ol style="list-style-type: none"> 1. Definition of a contact for field associate use <ol style="list-style-type: none"> a. Contacted 2017 benchmarks is defined as an “on-farm” one-on-one consultation with the producer. Include the following information on each producer in a spreadsheet format: <ul style="list-style-type: none"> ▪ Type of operation ▪ Rent/own ▪ Contact info email/phone ▪ # of head ▪ Marketing plan-CPH Sales/other 2. Revised Budget for application <ol style="list-style-type: none"> i. KBN revised the 2019 budget to show 5% cut based on the 2018 budget of \$864,023 and revised the 2020 budget to show 5% cut based on the 2019 estimated budget of \$820,821.85. 3. Committee Recommendation <ol style="list-style-type: none"> i. Recommend revised budget at the December 2018 board meeting j. Include contact definition as well additional requested information to be gathered for producers. 4. Next Meeting-Thursdays February 14, 2 pm 5. Next Presentation-none

Appendix G: KY Dairy Development Council Recipient Review Committee Meeting Minutes



Meeting Date:	November 16, 2018
Meeting Location:	Franklin County Cooperative Extension Service 101 Lakeview Court, Room C Frankfort, KY 40601
Committee Chair:	Dr. Gordon Jones
Attendees:	Committee members: Dr. Gordon Jones, Nancy Cox and Mark Barker GOAP staff: Warren Beeler, Bill McCloskey, Steve Doan, Joe Montgomery, Sadie Middleton and Renee Laurent; others present include Maury Cox, KDDC and Aleta Botts, KCARD
Minutes Issued By:	Joe Montgomery
Meeting Call to Order:	8:37 a.m.
Meeting Adjourned:	9:55 a.m.
Agenda Items:	
<p>I. A2018-0201 Review and discussion of revised 2019-2020 KDDC budget</p> <p>Bill McCloskey asked everyone to review the revised KDDC budget. The committee reviewed the updated budget, including a breakdown of the 2019 and 2020 funds. Request for funds includes items in several categories: MILK Program, YDPC/KDPM, YDPI, KY Kate/KDA Grant expense and KDDC operations. Note that Group Health Insurance is a new budget expense for 2019-2020. Total funds requested are \$905,816 for 2019 and \$860,525 in 2020 for a two year request of \$1,766,341. This request reflects a five percent cut each year.</p> <p>II. Preliminary discussion of KDDC outreach plan for dairy farmers needing to transition out of milking</p> <p>KDDC and KCARD discussed the proposed outreach plan to be developed in 2019. KCARD presented a copy for the committee to review of a draft KDDC Transition Program. See attached plan. KCARD feels that any assistance should be provided in a one on one setting and offered to the producer and family if applicable.</p> <p>III. The KDDC Project (A2018-0201) 2019-2020 budget chart/table provided to GOAP showing a breakdown of KADF funds was acceptable. See attached chart.</p> <p>IV. The KDDC RRC recommends funding the request for up to \$1,766,341 over a two year period.</p> <p>V. The next meeting will be 10:00 a.m. February 14, 2019 at GOAP, 404 Ann Street, Frankfort, KY 40601.</p>	

Appendix H: On-Farm Water Management Committee Minutes



Meeting Date:	November 16, 2018
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Pat Henderson
Attendees:	Members: Pat Henderson, Steve Coleman, John Dix, Kevin Jeffries, Al Pedigo DOW Staff: Pete Goodmann, Dale Booth, Bill Caldwell KFB Staff: Joe Cain Applicant: Kip McNally GOAP Staff: Biff Baker, Warren Beeler, Steve Doan
Minutes Issued By:	Biff Baker
Meeting Call to Order:	12:45 PM
Meeting Adjourned:	1:30 PM

Agenda Items:

Project A2018-0222:

This proposed project is a PIP from Oldham County. The applicant gave a brief overview of the project, which included renovating an existing pond, establishing a gravity flow livestock watering system from the pond, and fencing the existing pond and a nearby stream to prevent livestock traffic and degradation.

The members had several questions regarding the costs of the project and the applicant's plan for raising livestock. Several cost estimates were not included in the budget and the applicant was not sure of the status of the various grant requests he has made to USDA.

Questions were asked about the availability of municipal water and whether it would be more cost-effective to go that route. The representatives from DOW stated that the project met the criteria for a PIP and that the agency could gather good data from a small project like this one that could be shared with other small livestock producers.

After further discussion, the members voted to pend the project to allow the applicant time to get more financial information and to work with Dale Booth and her Technical Advisory Group team in answering the questions brought up in the group's executive summary regarding this project.

There being no further business, the meeting was adjourned.

Appendix I: Blue Application Review Committee Meeting Minutes



Meeting Date:	11/16/2018
Meeting Location:	Franklin County Cooperative Extension Service 101 Lakeview Court, Room E/F Frankfort, KY 40601
Meeting Chair:	Bill McCloskey
Attendees:	Committee members: Bobby Foree, Sarah Butler, Wayne Hunt, Al Pedigo, Katie Moyer and Keith Rogers; GOAP staff: Warren Beeler, Bill McCloskey, Biff Baker, Tracey Park, and Joe Montgomery; KCARD: Aleta Botts
Minutes Issued By:	Joe Montgomery
Meeting Call to Order:	2:54 p.m.
Meeting Adjourned:	4:30 p.m.

Agenda Items:	
<ol style="list-style-type: none"> 1. A2017-0213 Laurel Co. Cattlemen’s Association, Inc. <ol style="list-style-type: none"> a. Recommend request for additional funds as presented. 2. A2018-0211 University of Kentucky Beef IRM Committee <ol style="list-style-type: none"> a. Pended by committee so members can receive more information. <ol style="list-style-type: none"> 1. Report back to committee on county fund committal status at the December 21st meeting. 2. Report on business plan development. 3. A2018-0218 Hopkins County Board of Education <ol style="list-style-type: none"> a. Recommend to approve as presented. 4. A2018-0225 Kentucky State Beekeepers Association <ol style="list-style-type: none"> a. Pended by committee so members and GOAP staff can receive more information. <ol style="list-style-type: none"> 1. Follow-up with KDA, KCARD and GOAP before next meeting. 2. Report back to committee on updates at December 21st meeting. 	

Appendix J: On-Farm Water Management Committee Meeting Minutes



Meeting Date:	December 5, 2018
Meeting Location:	Kentucky Farm Bureau 9201 Bunsen Parkway Louisville, KY
Meeting Chair:	Pat Henderson
Attendees:	Committee: Pat Henderson, Steve Coleman, Fritz Giesecke, Kevin Jeffries (phone), John Dix (phone) KFB Staff: Mark Haney, Drew Graham, Joe Cain, Sharon Furches, Eddie Melton, Jeff Harper DOW Staff: Dale Booth, Bill Caldwell GOAP Staff: Biff Baker, Warren Beeler, Steve Doan
Minutes Issued By:	Biff Baker
Meeting Call to Order:	2:00 PM
Meeting Adjourned:	3:30 PM

Agenda Items:

1. GOAP staff, DOW staff, and the committee members reviewed the Memorandum of Understanding (MOU) between the Kentucky Agricultural Development Board and the Energy & Environment Cabinet.
2. Next, they reviewed the three attachments to the MOU: Guidelines for Research, Development, and Demonstration (RDD) farms; Guidelines for Practical Implementation Project (PIP) farms; and Expected Measurable Outcomes.
3. Following the reviews, the committee members made the following recommendations:
 - Create a checklist detailing all of the requirements in the attachments. Require all items on the checklist to be completed and signed off by DOW before an application is considered complete. All incomplete applications will be pended until the paperwork is done.
 - Require all applications to include the Technical Advisory Group review and summary before being considered complete.
 - Along with the budget, require all applicants to include a statement describing the farm's current agricultural situation, where the applicant hopes the project can take the farm, and what benefit to the farm will the project have, both financially and environmentally.
 - Discontinue the requirement that applicants seek outside grants on projects that might be eligible for funds other than On-Farm Water Management funds. This is retroactive to include all current applications.
 - Discontinue monthly meetings and begin having quarterly meetings, if needed.
 - Cancel the scheduled December 20 meeting.

There being no further business, the meeting was adjourned.

Pending Applications

Mr. McCloskey referenced the following five (5) pending applications:

A2017-0166	Nicholas County Conservation District
A2018-0199	Litsinger Enterprises, LLC
A2018-0201	Kentucky Dairy Development Council, Inc.
A2018-0211	University of Kentucky Beef IRM Committee
A2018-0213	Kentucky Beef Network, LLC

No action necessary on pending applications.

Closing Remarks

Mr. Rogers stated that the next KADB meeting will be on December 21, 2018 at 10:00 a.m. (EST) at the Franklin County Extension Office at 101 Lakeview Court, Frankfort, KY.

Adjournment

Mr. Rogers entertained a motion to adjourn.

Mr. Mahan moved to adjourn the November KADB meeting; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

The KADB meeting adjourned at 2:38 p.m. (EST).

APPROVED DATE: 11/21/18

PRESIDING OFFICER: [Signature]

BOARD SECRETARY: [Signature]

Tracey Park