2020 Meat Processing Investment Program

LEVEL 1 - KENTUCKY MEAT PROCESSOR INCENTIVES

App. Number:
GOAP Use Only

PLEASE CAREFULLY REVIEW THIS PROGRAM'S GUIDELINES PRIOR TO COMPLETING AN APPLICATION

Funded participants shall adhere to all local, state and federal rules and regulations.

Direct questions concerning this application to the Governor's Office of Agricultural Policy: danielle.milbern@ky.gov or 502-782-1771.

Applicant Information

Has this organization ever submitted an application to the KADF? ☐ Yes ☐ No

1a. Organization Name (Legal Name of the Business Entity):			1b. Tax Identification Number (EIN/SSN):
Must match the name registered to the TIN provided in 1b.			*Nine digit number issued by the IRS*
1c. County	1d. For Profit? ☐ Yes ☐ No	1e. Main Phone ( )	1f. Digital Media (opt.) Twitter Handle: Facebook ID: Website:
1g. Registered with the Ky. Secretary of State's Office?	☐ Yes ☐ N/A - *individuals/sole proprietors are not required* ☐ No		
If you are not registered, and are required to be, then visit sos.ky.gov.			

2. Organization Address (Check will be mailed here)

Address Line 1		*Address Line 2*
City	*State*	*ZIP Code*

3a. Authorized Representative (AR) (person authorized to sign legal contracts on behalf of the organization/individual)

Prefix	*Name (First MI Last)*	*Title*

3b. AR Contact Info

Email	*Work Phone*	*Mobile/Cell Phone*

3c. AR Address (Legal Agreement will be mailed here)

Address Line 1		*Address Line 2*
City	*State*	*ZIP Code*

4a. Project Contact (if different from AR, person(s) responsible for the daily management of the project)

Prefix	*Name (First MI Last)*	*Title*

4b. Project Contact Info

Email	*Work Phone*	*Mobile/Cell Phone*

4c. If there are multiple project contacts, then list others here with name, email and phone:

KADF KENTUCKY AGRICULTURAL DEVELOPMENT FUND

Processing Facility Information

5. Project Address (address of the processing facility)

Address Line 1	*Address Line 2*

City	*State*	*ZIP Code*

6. Project County:

7. Facility Type: ☐ USDA-inspected ☐ Custom, not for resale (*ineligible*) ☐ USDA-exempt poultry

8. Capacity and Baseline Data - Select the species processed under USDA inspection at the Facility (mark all that apply). For each species marked, complete the grid for number of head of Kentucky animals **processed under USDA inspection for Kentucky producers or Kentucky companies**.*

Species	☐ Cattle (beef/dairy)	☐ Hogs	☐ Sheep/Lambs	☐ Goats	☐ Poultry	☐ Other – Specify:
Weekly Kill Capacity (#head)						
Average Weekly Kill (#head) for April 15 – May 15, 2020**						

**Applicants shall provide baseline data for each species for which incentive payments may be requested to be eligible for these incentives. Animals processed for the applicant's own meat business do not qualify for incentives and shall not be reported here.*

***Provide supporting documentation (e.g. USDA reports, Kentucky producer list) to verify these numbers.*

Documentation Check List

☛ *Please mark each item that is included in the submitted application.* ☚
An incomplete application may delay processing of request.

☐ **Completed application packet,** signed by the Authorized Representative of the entity applying

☐ **Registered and in good standing with the Secretary of State**
(Exceptions: sole proprietorship / unregistered partnership)

☐ **Baseline Data,** average weekly number of head of Kentucky animal by species processed under USDA inspection for April 15 – May 15, 2020 for a Kentucky producer or Kentucky company.
This does not include animals processed for the applicant's own meat business.

☐ **Baseline Documentation,** USDA reports, listing of Kentucky producers/companies with phone number

☐ **Documentation of USDA Certification or equivalent if USDA-exempt poultry facility**

☐ **Copy of most recent Federal Tax Return**

☐ **Supporting Documentation from Application Packet:** signed Legal Agreement*, completed W-9
**Signing and submitting the Legal Agreement does not imply eligibility or approval. The Legal Agreement is not binding or in effect until signed by GOAP Executive Director.*

For incentives eligibility and other information, see
KADF Meat Processor Investment Program 2020 Guidelines
"IV. Level 1 Guidelines - Kentucky Meat Processor Incentives"

The Kentucky Agricultural Development Board and the Governor's Office of Agricultural Policy reserve the right to request or require revisions or clarifications of submitted proposals.

Disclaimer and Signature

By affixing a signature to this application, the applicant(s) certifies that he/she has read and understands the guidelines governing funds and agrees to all conditions set forth therein; and that all information contained in this application package is true to the best of the applicant's knowledge, information, and belief.

The Governor's Office of Agricultural Policy (GOAP) reserves the right to request or require sufficient documentation to verify the information provided in this application package. Inability or refusal to provide documentation for specific responses or confirmation of fraudulent responses will result in disqualification for consideration.

Funded participants shall adhere to all local, state and federal rules and regulations.

Additionally, I understand that GOAP is a governmental entity and has the obligation to inform the public regarding the disbursement of funds. All personal financial information will remain confidential; however, pursuant to KRS 61.872, I acknowledge that my name, amount of incentives payments, and a general statement summarizing the benefit of the investment may be released to the public.

By signing this, I acknowledge that I have read the above disclaimer and accept and agree to be bound by the terms thereof.

Signature of Authorized Representative: _____ Date: _____

Name, printed: _____

Note: *Financing for your project may also be available through the Kentucky Agricultural Finance Corporation, which provides low interest loans in participation with your local lender. For more information, visit http://kafc.ky.gov or contact Ali.Hulett@ky.gov, (502)-564-1757.*

Please submit completed application to:
Governor's Office of Agricultural Policy
ATTN: MPIP Processor Incentives
404 Ann Street
Frankfort, KY 40601

Or submit electronically through our secure portal:
https://go.usa.gov/xmTBP
User Name: goap reports
Password: Admin23@
Only GOAP staff will be able to view/download your submission. Email submissions will not be accepted.

GOAP Contact:
Danielle Milbern, Project Manager
(502) 782-1771
Danielle.milbern@ky.gov
https://agpolicy.ky.gov

App#_____

KADF
KENTUCKY AGRICULTURAL DEVELOPMENT FUND

LEGAL AGREEMENT BETWEEN
THE KENTUCKY AGRICULTURAL DEVELOPMENT BOARD
AND
_____
FOR THE 2020 LEVEL 1 - KENTUCKY MEAT PROCESSOR INCENTIVES

BACKGROUND RECITALS

1. The **Kentucky Agricultural Development Board** (the "Board") was created by the General Assembly pursuant to KRS 248.707 and charged with the responsibility of administering funds from the "Rural Development Fund", established in KRS 248.655 to provide economic assistance to the agriculture community of the Commonwealth.

2. The Board, pursuant to its statutory mandate of receiving requests via Application for funding and subsequently authorizing the distribution of said funds pursuant to KRS 248.709(2), desires to enter into a Legal Agreement with _____ (the "Recipient") in furtherance of said goals and objectives.

3. The Board has developed the Kentucky Meat Processor Incentives, as part of the 2020 Meat Processing Investment Program (MPIP), to provide assistance in operating costs related to increasing the number of head of Kentucky animals processed.

Accordingly, the Parties agree to the following:

SECTION I.
FUNDING

A. Amount of Funding
The Board, subject to the terms, conditions and restrictions set forth herein, agrees to provide Incentive Payments to the Recipient not to exceed TWENTY THOUSAND DOLLARS ($20,000) State funds for MPIP Level 1 Kentucky Meat Processor Incentives.

B. Use of State Funds
The Recipient agrees to abide by any general restrictions as set forth by the Commonwealth of Kentucky for the use of state funds.

C. Voidable Legal Agreement
Notwithstanding any other provision in this Agreement, this Agreement shall be voidable for any reason upon notification by the Board to the Recipient of its inability to fund the project. The Recipient recognizes and agrees that the Board shall not be liable for any funding commitment or any portion thereof when the Board is unable to fund said commitment for any reason.

SECTION II.
TERMS AND CONDITIONS

A. Effective Date of Legal Agreement
1. The Effective Date of this Legal Agreement shall be the date of execution by the Executive Director of the Governor's Office of Agricultural Policy (the "GOAP").
2. In the event that the Recipient is deemed ineligible or for any other reason the Executive Director of the GOAP does not sign this agreement, then the agreement is invalid.

B. Availability of Funds
The Board, through its duly authorized officers and representatives, shall make available Incentive funds, as outlined in the MPIP Level 1 Guidelines, to the Recipient in the form of a grant on the Effective Date of this Agreement not to exceed the maximum of TWENTY THOUSAND DOLLARS ($20,000) in State funds

C. Incentives Grant/Incentives Rate
1. The Recipient may request disbursement of incentives for animals processed above the pre-established baseline for the Recipient for up to TWELVE (12) months after the Effective Date of this Agreement.
2. The Board shall provide incentives
- **a.** in the form of a grant
- **b.** after the Recipient submits the "Level 1 – Processor Incentives Payment Request" form and detailed records supporting the number of head of each species custom processed under USDA inspection for a Kentucky Producer or Kentucky company for which an Incentive Payment is being requested.

3. The Board shall not provide incentives to the Recipient for animals processed prior to the establishment of MPIP, May 15, 2020.
4. The Board shall not provide incentives to the Recipient if the request is submitted more than TWELVE (12) months after the Effective Date.
5. The Board shall pay incentives per head above the established baseline by species at the following rates: cattle - $100; hogs - $50; sheep/goats - $25; poultry - $1.
6. The Recipient shall be in compliance with any existing KADF agreements at the time of disbursement.

D. Applicable Guidelines

The Recipient agrees to abide by and follow the MPIP Level 1 Kentucky Meat Processor Incentives Guidelines (2020), which are available at https://agpolicy.ky.gov/funds/Pages/program-portal.aspx and incorporated by reference herein. All Incentives shall be provided according to the above referenced Guidelines.

E. Expiration of Funds

Available funding, as outlined under Section II.B., expires TWELVE (12) months after the Effective Date.

F. GOAP Right to Inspect

The Governor's Office of Agricultural Policy reserves the right to inspect the facilities related to the Kentucky Agricultural Development Board's or the Kentucky Agricultural Finance Corporation's funding associated with these incentives.

G. Periodic Evaluation of Level 1 Kentucky Meat Processor Incentives

1. In accordance with the MPIP Level 1 Guidelines, the Recipient shall be responsive to any requests from the Governor's Office of Agricultural Policy and/or advisory team specialists to provide feedback related to these Incentives.
2. In the event that the assessment from the Periodic Evaluation is not favorable, then the KADB Meat Processing Expansion Committee may recommend to the full Board to discontinue the program at any time.

H. Conflict Between Guidelines and Legal Agreement

Should a conflict exist, either real or perceived, between this Legal Agreement and the Board's Program Guidelines, said conflict shall be submitted to the Board for review. The Board shall then resolve the issue and transmit its resolution to the appropriate Parties in writing.

I. Acknowledgement of Funding Source

All grants are intended to further the mission of the Kentucky Agricultural Development Fund (KADF) of diversifying and modernizing Kentucky's farm economy. Therefore, the Recipient shall acknowledge in any awards, publications, brochures, websites, articles, advertising, correspondence, or promotional projects and activities that a portion of the funding for this project was provided by the KADF. Furthermore, the Recipient shall utilize where possible, the KADF logo which is available for download at http://agpolicy.ky.gov/Pages/KADF-Logo.aspx.

SECTION III.
DURATION OF LEGAL AGREEMENT

The Legal Agreement herein shall be in full force and effect for ONE (1) YEAR from the Effective Date as defined in Section II.A., above.

SECTION IV.
MODIFICATION

A. Procedure for Amendment

No modification or amendment of this Legal Agreement shall be binding unless made by a written instrument executed by both Parties of equal formality with this Legal Agreement. Specifically, any and all proposed changes or amendments shall be made in writing and submitted to the Board for approval.

B. Incorporation of Amendment

Upon receipt of approval said modification or amendment shall be incorporated as an Amendment to the original Legal Agreement.

SECTION V.
REQUIRED RECORDKEEPING

A. Maintenance of Business Records

The Recipient shall maintain all business records and supporting documentation for a period of at least SEVEN (7) years from the date of the final payment of funds to the Recipient.

B. Business Records Defined

For purposes of this Agreement, business records include, but are not limited to, those documents typically required in the normal course and scope of a traditional business operation, as well as any documents required by the Board or its authorized representatives.

C. Format of Business Records
Business records may be maintained in either paper or generally recognized electronic format.

D. Substantiation of Expenditures
The business documents maintained by the Recipient shall substantiate expenditures made with funds received pursuant to this Agreement.

E. Right to Inspect/Copy Business Records
Upon request by the Board, the Recipient shall permit the Board or its authorized representative(s) the right to inspect and/or copy any business records maintained by the Recipient, including, but not limited to, books, documents, papers, records, computer programs or any other evidence reflecting the project funded by the Board and memorialized by the Agreement herein.

F. Subject to Open Records Law
Said business records shall be subject to public disclosure pursuant to Kentucky's Open Records Law unless exempted from disclosure by KRS 61.878 or other applicable law.

SECTION VII.
ASSIGNMENT

This Agreement shall not be assigned to any other person or entity. Any attempted assignment of this Agreement by the Recipient shall be void.

SECTION IX.
AUDIT OF RECORDS

The Recipient agrees that the Governor's Office of Agricultural Policy, the Finance and Administration Cabinet, the Auditor of Public Accounts, and the Legislative Research Commission, or their duly authorized representatives, shall have access to any books, documents, papers, records, or other evidence, which are directly pertinent to this contract for the purpose of financial audit or program review. Records and other prequalification information confidentially disclosed as part of the bid (application) process shall not be deemed as directly pertinent to the contract and shall be exempt from disclosure as provided in KRS 61.878(1)(c). The Recipient also recognizes than any books, documents, papers, records, or other evidence, received during a financial audit or program review shall be subject to the Kentucky Open Records Act, KRS 61.870 to 61.884.

In the event of a dispute between the Recipient and the GOAP, Attorney General, or the Auditor of Public Accounts over documents that are eligible for production and review, the Finance and Administration Cabinet shall review the dispute and issue a determination, in accordance with Secretary's Order No. 11-004.

SECTION X.
COMPLIANCE WITH STATE AND FEDERAL LAWS

A. Recipient's Compliance
The Recipient represents and warrants that it complies, and will comply for the duration of this Agreement, with all state and federal laws and regulations.

B. Conflict of Laws
This Agreement and all sub-Agreements are governed by KRS Chapter 248. If any material portion of this Agreement conflicts with said laws or regulations, such portion shall be void with the remainder of this Agreement to continue in full force and effect.

C. Tax Consequences
The Recipient shall be responsible for all tax consequences, if any, that may result from the receipt of said money from the Board.

SECTION XI.
CONFLICTS OF INTEREST

The Recipient agrees to avoid entering into business relationships that create a conflict of interest, either real or perceived. If Recipient can provide sufficient evidence that a conflict of interest can be overcome, the justification for approval, as well as additional oversight measures should be documented by legal counsel and submitted to the Board for approval as an Addendum to the Agreement herein.

SECTION XII.
RELATED PARTY TRANSACTIONS

The Recipient shall seek prior approval from the Board for all business transactions or agreements with related parties. For purposes of this Agreement related parties are defined as relatives of the Recipient's management, or arrangements with businesses or other entities in which an officer or employee of the Recipient holds a significant financial interest.

SECTION XIII.
VENUE AND CHOICE OF LAW

A. Venue

Both parties agree that venue for any legal action regarding the terms and conditions of this Legal Agreement shall be in the Franklin Circuit Court or the United States District Court, Eastern District of Kentucky, Frankfort Division. Both parties agree that this is a material term of the Agreement and consent to said venue.

B. Choice of Law

Both parties further agree that all questions as to the execution, validity, interpretation, construction, and performance of this Agreement shall be governed by the laws of the Commonwealth of Kentucky. Recipient agrees to place the substance of this paragraph into all sub-agreements with other entities.

SECTION XIV.
WAIVER OF LIABILITY

In accepting the Kentucky Agricultural Development Funds offered and approved by the Board, the Recipient, its agents, employees, representatives, subcontractors, successors, and assigns, absolutely and unconditionally release and forever discharge the Commonwealth, including the members of the Board, Chief Executive Officer of the Board and all staff members of the Governor's Office of Agricultural Policy, both in their official and individual capacities, from any and all actions, claims, demands, damages, executions, judgments, liabilities, expenses, costs, attorney's fees, and suits, arising out of, in connection with, or in any manner related to the Application, this Agreement and the grant funds disbursed to the Recipient hereunder, whether past, present or future, known or unknown, foreseen or unforeseen, existent or nonexistent, disclosed or undisclosed.

SECTION XV.
TERMINATION

The Board shall have the right to terminate this Agreement upon thirty (30) days written notice via certified mail, return receipt requested, to the Recipient. Specifically, the Board may terminate this Agreement because the Recipient is failing to perform its contractual duties, or for the convenience of the Commonwealth if the Board has determined that such action is in the best interest of the Commonwealth. This provision allows the Board to react to budgetary constraints, performance concerns, and other events.

A. Termination by Default

1. Default Defined – Events defining default shall include, but are not limited to:
   - **a.** Recipient's failure to perform the Agreement according to its terms, conditions and specifications;
   - **b.** Recipient's failure to diligently advance the work of the project in accordance with the terms of the Agreement and project application as evidenced by GOAP staff inspection;
   - **c.** The filing of a bankruptcy petition by or against the Recipient; or
   - **d.** Actions that endanger the health, safety or welfare of the Commonwealth or its citizens.
2. Curing of Deficiencies – If the Board determines that the identified default can be cured, the notice of termination shall include the specifics required to cure the deficiency and the date by which it shall be accomplished. Failure to cure the deficiencies within the time specified shall result in the Board proceeding with termination pursuant to this Section.

B. Termination for Convenience of the Commonwealth

The Board may terminate this Agreement for convenience if it determines that termination is in the Commonwealth's best interest.

C. Action Following Notice of Termination

If the Board or the Recipient gives the other Party notice of termination, then the Recipient shall:

1. Return any unused funds that have not been expended and/or committed as of the date of notice of termination to the Board or the Board's designee within THIRTY (30) days of receipt of the notice, and
2. If the Recipient desires to negotiate a settlement, a written request must be received in the GOAP offices within the thirty (30) day timeframe. A meeting will be scheduled and the settlement offer communicated to the Board for review.

D. Board Not Liable for Damages

The Board shall not be responsible for any costs, damages, or expenditures to entities that receive funds from the Recipient because of termination of this Agreement with the Recipient.

IN WITNESS WHEREOF, the parties have set their hands by and through the duly authorized officers and agents.

_____

By: _____ **Date:** _____

Printed Name, Title: _____
Authorized Representative for the above referenced entity

COMMONWEALTH OF KENTUCKY
KENTUCKY AGRICULTURAL DEVELOPMENT BOARD

By: _____ **Date:** _____
Warren Beeler, Executive Director
Governor's Office of Agricultural Policy
Authorized Representative of the Kentucky Agricultural Development Board

*Note to Applicants: This Legal Agreement is not binding or in effect until signed by the GOAP Executive Director.
Kentucky Meat Processor Incentives are intended to provide immediate support to qualifying applicants through an expedited application and payment process. Applicants are not asked to present to the Meat Processing Expansion Committee or KADB Board.
Applicants shall be available for GOAP follow-up throughout the program.

APPROVED AS TO FORM AND CONTENT:

_____
General Counsel

CERTIFICATE OF SERVICE

I hereby certify that a true and correct copy of the foregoing Legal Agreement between the KADB and the Recipient was mailed via U.S. Mail, first class, postage pre-paid on this _____ day of _____, 2020, to:

Organization Name and Mailing Address:
_____
c/o_____
_____
_____
_____
Recipient

And the original shall be maintained on file at the Governor's Office of Agricultural Policy

_____
GOAP Staff

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type.
See **Specific Instructions** on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)
Governor's Office of Agricultural Policy
404 Ann Street
Frankfort, KY 40601

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number
☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person ▶** **Date ▶**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Level 1 - Processor Incentives Payment Request

Processor Name: [Enter Name Here]
Date: [Enter Date Here]
Contact Name : [Enter No. Here]
Phone: [Enter Phone Here]
E-mail Address: [Enter Address Here]
USDA # : [Enter No. Here]

Reimbursement Period [Enter Month(s) Here]
Application Number: Enter App# A2020-xxxx]
Effective Date: [Enter Date Here]

Only animals processed after 5/15/2020 are eligible for consideration in Incentives Payments.

Submit completed form with supporting documentation (e.g. USDA reports) to danielle.milbern@ky.gov.

Questions? Call Danielle Milbern at 502-782-1771

Please use the Excel version of this form for faster payment processing. Available on-line at https://agpolicy.ky.gov/funds/Pages/program-portal.aspx

Begin Date	End Date	KY Producer / Company	Species	Total Kill for Week (# head)	Process Type	Notes

Begin Date	End Date	KY Farm Impact	Species	Total Kill for Week (# head)	Process Type	Notes